



## Privacy Statement

Your privacy is important to Auckland Youth Choir and we want to be sure that you understand the terms and conditions relating to the way in which we collect information and the use of that information. This Privacy Policy, in accordance with the Privacy Act 2020, tells you what information we collect, what we do with it and your rights to view, correct, or change it.

The Office of the Privacy Commissioner ([www.privacy.org.nz](http://www.privacy.org.nz)) provides further details of the Privacy Act 2020 and how it protects personal information in New Zealand.

### THE INFORMATION WE COLLECT

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As part of our operations at Auckland Youth Choir we may gather certain types of information from our members, donors, supporters, audience members, and other individuals with whom we connect:

- **Personally Identifiable Information:** This is provided by you when you register for services that we may offer. Examples of these services include membership of the choir, events, and our email communications. Providing this information will always be optional for you. However, some services may not be available to you if you choose not to provide it.
- **Aggregated Data:** This information is generated by our systems as they track traffic through our websites and ticketing system. This information does not identify you personally and is not linked to the personally identifiable information that you may have provided.

### WHO WE SHARE THIS INFORMATION WITH

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We will not share the information that we collect with any third parties apart from where you have given direct permission for such information to be passed on to specific third-party organisations (typically producing companies) for their use in promoting performances and other events. In the event that we do share your information with a third party, we require these organisations to agree to comply with the Privacy Act 2020 and with strict conditions governing how personal information is to be handled.

The information may be hosted with a service provider. Our agreements with them protect the information that we collect from any use by them that we have not authorised. The aggregated data (not the personally identifiable information) may be shared with third parties such as advertisers or business partners.

Your personally identifiable information may be shared with third parties when we believe in good faith that we are required to do so by law. If we have your prior permission (which we would ask for at the time of collection), we may share the information with specified third parties.

### WHAT ELSE WE DO WITH THE PERSONALLY IDENTIFIABLE INFORMATION

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We have collected this information in order to provide the best possible service to you. To this end we may use the information that you provide for the following purposes:

- To verify your identity if you need help with a forgotten password or you are having login problems with one of our website services.
- To help provide any other services that you have requested.
- To offer the most relevant information suitable to you and your interests.
- For any marketing, promotional, publicity, or market research that we might undertake.
- For any other purposes for which you have given permission.



## PRIVACY BREACH

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If Auckland Youth Choir experiences a privacy breach that the Committee believes has caused (or is likely to cause) serious harm, we will notify the Office of the Privacy Commissioner and affected individuals as soon as possible.

## COOKIES

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A cookie is a small file that resides on your computer and is recognised by our server when you visit our website. A cookie does not provide us with any personally identifiable information. It does provide details of your Internet Provider (IP) address, the computer platform that you use (eg Mac or Windows), the browser that you use, and what domain you are accessing our sites from. With this information we can do the following:

- Track traffic patterns to our site.
- Ensure that the most relevant content is being shown.
- Allow you to enter certain site member services without having to log in each time you visit.

If you would rather we did not use cookies with you, you can refuse them by turning them off in your browser and/or deleting them from your hard drive. You will still be able to visit our website.

## MEMBERS, ADVERTISERS AND SPONSORSHIP OR BUSINESS PARTNERS

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This Privacy Policy only relates to Auckland Youth Choir. You should be aware that we are not responsible for the practices of our members, advertisers, sponsors, or business partners. Our site may contain links to other sites. You should check their privacy policies before providing personally identifiable information to them or any other third party.

## OPTING IN AND OPTING OUT

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You will always have the option to opt into certain services and to opt out of those services at any stage. This means you may change your mind at any stage about participating in any of our services.

## CAN WE CHANGE THIS POLICY?

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In order to reflect the fact that our organisation is growing constantly, we reserve the right to change this policy at any time. We will notify site users of any changes to the Privacy Policy.

## YOUR RIGHT TO ACCESS YOUR INFORMATION

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The Privacy Act 2020 gives you the right to access and correct this information. To find out more about how to do this, please contact:

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